

## RFP Details Report

**Agency Name:** Electronic Security Board

**Agency ID Number:** 139

7/8/2020 12:37 PM

**RFP Title:** MISCELLANEOUS

**Agency RFP Number:** 2020-139-07

**RFP Status:** Open

**Issue Date:** 7/6/2020

**Purchasing RFP Number:** 2020-366-07

**Due Date:** 8/6/2020

**RFP Description:** The Alabama Electronic Security Board of Licensure (AESBL) solicits proposals from firms interested in providing investigative services into electronic security and/or locksmith companies operating in the State of Alabama.

**Point of Contact:** Janet Robinson

**Address:** 7956 Vaughn Road, PMB 392

Montgomery, AL

**Point of Contact Phone:** 334-264-9388

**Point of Contact Email:** janet.robinson@aesbl.alabama.gov

**Federal Percentage:** 0

**Grant Percentage:** 0

**State Percentage:** 0

**Fee Percentage:** 100

### Award Information

**Award Amount:** \$0.00

**Number of Years:** 2

**Primary Company:**

**Number of Solicits:** 0

**Contract Awarded Date:**

**Number of Responses:** 0

**LOC Review Date:**

**Number of Evaluations:** 0

**Contract End Date:** 09/30/2022

**Evaluation Criteria:**

**ALABAMA ELECTRONIC SECURITY  
BOARD OF LICENSURE**  
7956 VAUGHN ROAD, PMB 392  
MONTGOMERY, AL 36116  
PHONE # 334-264-9388 ~ FAX # 334-264-9332  
E-Mail ~ [administrative@aesbl.alabama.gov](mailto:administrative@aesbl.alabama.gov) ~ WEB-SITE ~ [www.aesbl.alabama.gov](http://www.aesbl.alabama.gov)

July 6, 2020

**REQUEST FOR PROPOSALS  
FOR  
REGULATORY INVESTIGATOR**

1. Purpose. The Alabama Electronic Security Board of Licensure (AESBL) solicits proposals from firms interested in providing investigative services into alleged electronic security and/or locksmith misconduct (See "Scope of Services") to AESBL. The procurement of the services that are the subject of the Request for Proposals (RFP) is not subject to the competitive bidding requirements of Section 41-16-20, Code of Alabama (1975). This RFP is issued in accordance with the requirements of Alabama Act No. 2001-956, Section 4(4). This RFP is not an offer to contract but seeks the submission of proposals from interested professional service providers that may form the basis for negotiation of a professional service contract or contracts. AESBL reserves the right to reject any or all proposals and to solicit additional proposals if that is determined to be in the best interests of AESBL and the State of Alabama.

2. Scope of Services. The Provider shall conduct investigative work involving alleged violations of AESBL Law, Chapter 1A of Title 34, Code of Alabama (1975), and gather information, list potential witnesses, take witness statements, collect evidence, and testify in regard to the allegations. Provider will file a final report with the Executive Director upon completion of each assignment. Provider will attend training as required by AESBL and conduct any other investigative services directed by AESBL or the Executive Director.

3. Qualifications. Peace Officer training and experience in interview and interrogative techniques. Possess exceptional written, verbal and presentation skills, surveillance and counter-surveillance skills. Shall be able to travel throughout Alabama with short notice to conduct investigations, as needed. Shall have investigative experience in regulatory and administrative law.

4. Experience. A minimum of five years of experience in investigating alleged professional misconduct. The Provider shall provide AESBL a list of names and locations where the Provider is providing the services described in "Scope of Services," Section 2 above.

5. Fees. Proposals must disclose and include any and all fees, costs or expenses to be charged for the services described in "Scope of Services," Section 2 above. Failure to provide a complete listing of all fees, costs and expenses to be charged will result in the disqualification of the professional service provider submitting the proposal.



6. Submission of Proposals. Proposals must be received by AESBL, 7956 Vaughn Road, PMB 392, Montgomery, AL 36116, no later than 4:00 p. m. August 6, 2020.

7. Selection of Professional Service Provider. Upon review and evaluation of all proposals received by August 6, 2020, AESBL or the Executive Director may select the professional service provider determined to best meet the needs of AESBL. Upon selection of the preferred professional service provider or providers, the Executive Director of AESBL may initiate negotiations for contract terms and conditions, including fees. All proposals received in response to the RFP may be rejected and AESBL may solicit additional proposals.

8. Professional Services Contract. The professional services provider selected to provide the services specified in this RFP must enter into a written contractual agreement to provide services to AESBL. The terms and conditions of such an agreement may be subject to review and approval by legal counsel for AESBL, Legal Advisor to the Governor and any other approving authority set forth by the Administrative Procedures Act of Alabama.

9. Standard Form Contracts. Should a professional service provider desire to utilize a standard form contract in the provision of the services specified herein, it should include the standard form contract with its proposal. If any term or condition of its standard form contract is non-negotiable, such term or condition should be clearly identified. Non-negotiable terms or conditions determined to be unsatisfactory to AESBL, may result in the disqualification of the professional service provider submitting the proposal.

10. Qualification to do Business in Alabama. Should a foreign corporation be selected to provide professional services in accordance with this RFP, it must be qualified to transact business in the State of Alabama in accordance with Section 10-2B-15.01, et seq., Code of Alabama (1975) and possess a Certificate of Authority issued by the Secretary of State at the time a professional services contract is executed.

11. Compliance with Alabama's Immigration Law. The professional services provider selected to provide the services specified in this RFP must provide the required documentation to prove it is in compliance with Alabama's Immigration Law.

12. Legislative Contract Review. Any professional services contract resulting from this RFP may be subject to review by the Permanent Legislative Contract Review Oversight Committee in accordance with Section 29-2-40, et seq., Code of Alabama (1975).